

Town of Whitakers  
PO Box 727  
Whitakers, NC 27891

**SECTION 504 COMPLIANCE OFFICER/GRIEVANCE PROCEDURE  
COMMUNITY DEVELOPMENT BLOCK GRANT**

The Governing Body of Town of Whitakers hereby designates Linda Bonnette, Town Administrator, to serve as Section 504 Compliance Officer throughout the implementation of the Town of Whitakers Community Development Block Grant Program.

Citizens with Section 504 grievance may do so at any point in the program. The Locality will respond in writing to written citizen grievances. Citizen grievances should be mailed to: Town Administrator, Linda Bonnette, PO Box 727 Whitakers, NC 27891, Ph. 252-437-4011. The Town of Whitakers will respond to all written citizen grievances within ten (15) days of receipt of the comments.

Should any individual, family, or entity have a grievance concerning any actions prohibited under Section 504, a meeting with the Compliance Officer to discuss the grievance will be scheduled. The meeting date and time will be established within five (5) calendar days of receipt of the request. Upon meeting and discussing the grievance, a reply will be made, in writing, within five (5) calendar days.

If citizen is dissatisfied with the local response, they may write to the North Carolina Department of Environmental Quality (NCDEQ), Division of Water Infrastructure CDBG-I Unit:

Mailing Address - 1633 Mail Service Center, Raleigh, North Carolina, 27699-1633

NCDEQ will respond only to written comment within ten (10) calendar days of the receipt of the comment.

This information is available in Spanish or any other language upon request. Please contact Linda Bonnette at 252-437-4011 or at 302 N. Railroad Street, Whitakers, NC 27891 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Linda Bonnette al 252-437-4011 o en 302 N. Railroad Street, Whitakers, NC 27891 de alojamiento para esta solicitud.



Adopted this 6<sup>th</sup> day of June 2019.

*Esterine B. Pitt*  
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Mayor Esterine Gary Pitt

ATTEST: *Linda J. Bonnette*  
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Linda Bonnette, Acting Town Clerk